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FINAC
FINancial management,
Accounting & Controlling
in public administration

Financial Management, Accounting & Controlling curricula development for capacity building of public administration

**REPORT ON 5th STEERING COMMITTEE HELD DURING
DURING PARTICIPATION OF FINAC PROJECT IN WORK OF
INTERNATIONAL CONFERENCE -SymOrg2018,
UNIVERSITY OF BELGRADE, Serbia, June 9, 2018.**



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1. Rationale

According to the *ERASMUS+* project application and proposed *Quality Control and Monitoring Plan* the University of Split, as the Lead Partner for the Work Package 6-Quality Control and Monitoring, has performed internal evaluation of the 5th Steering Committee FINAC Meeting as an activity in the process of assuring and improving the quality of *the FINAC* project. This report summarizes the findings of the event evaluation.

According to the *Quality Control and Monitoring Plan*, internal evaluation was applied on two main aspects of the project: (1) event evaluation and (2) project evaluation. After this event all participants were requested to fill in the form answering a set of questions related to that event different dimensions of realization. In this moment, according to the project timeline, event evaluation is performed on the bases of feedback from representatives of the partner institutions provided in the evaluation form fulfilled.

2. Evaluation of 5th Steering Committee meeting held during participation of FINAC project in work of International conference in Zlatibor, Serbia

Evaluation of 5th Steering Committee is based on evaluation form fulfilled by attendees of the events. Evaluation is based on the perception of participants and is subject to personal assessments. The forms were collected by the University of Belgrade, Faculty of Organization Sciences (hereinafter, project leader UB-FOS).

After collection of the evaluation forms, project leader UB-FOS archived original forms in digital format, and send it to University of Split, Faculty of Economics (hereinafter, UNIST-EF) project partner responsible for Quality Control and Monitoring WP6. UNIST-EF develop data base which contains systematized data related to the participants marks, comments and suggestions. Data base was established and archived at UNIST-EF in order to produce evaluative report, and copy was delivered to the UB-FOS with the aim to assure project leader to have all collected data in data basis. For this time evaluation was collected through the hard copy survey.

Even though the questionnaire is a short one it covers different dimensions of realization related to the event: *Organization, Presentations, Objectives, Tasks and activities, Overall satisfaction, and Other relevant issues*.

Furthermore, partners agree that previously mentioned questions represent essential part of each event evaluation, some additional questions may be added for the future events, in line with event agenda and the development of the project.



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TABLE 1 EVENT DETAILS

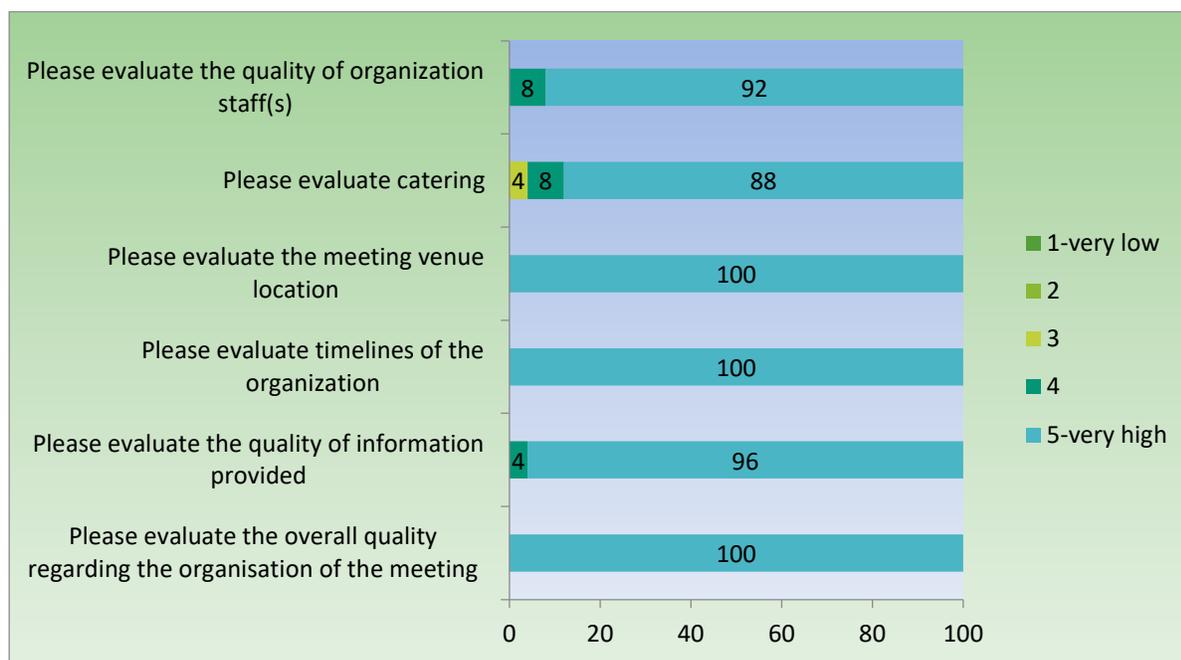
No.	Meeting	Date	Place	No. of participants	Evaluation	No. of fulfilled forms
1	Evaluation of 5 th Steering Committee meeting at International conference in Zlatibor, Serbia	June 9, 2018	Zlatibor, Serbia	--	Yes	12

3. Evaluation of 5th Steering Committee meeting at International conference in Zlatibor, Serbia

Based on the answers collected we made analysis of each event to the five particular different dimension of event realization. Results for each of them could be found in the graphs below.

3.1. Quality of the organization

GRAPH 1 QUALITY OF THE ORGANIZATION



The overall quality regarding the organisation of the meeting was rated with 5 (very high) by 100% of the event participants. After all, we can see this result as more than satisfying of organization that is specified in Graph 1.

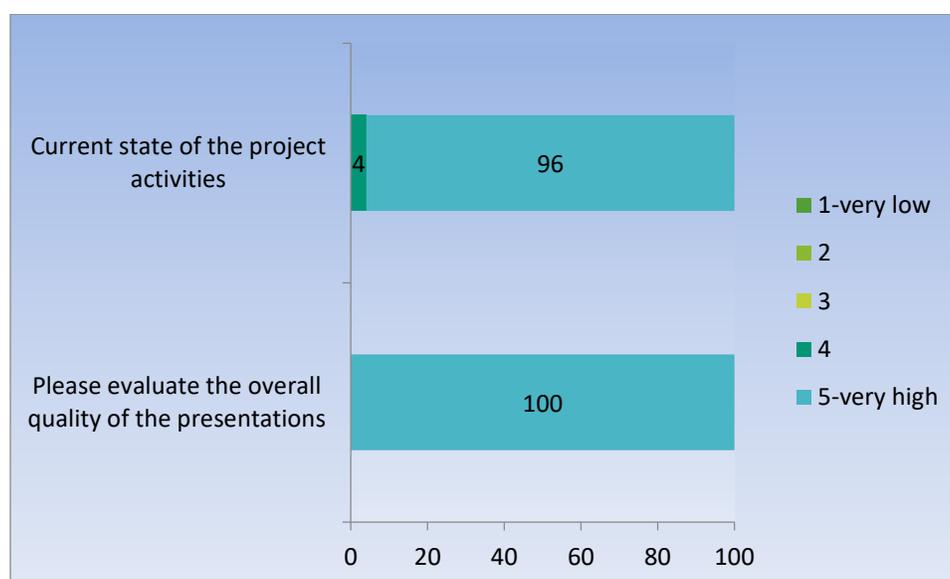
Nevertheless, the marks given for the 5th Steering Committee FINAC Meeting shows that prevailing marks are dominantly 5 (very high) and this is an excellent result.

Also, there are some additional comment given in the free form are as follow: 'simply great event', 'Everything was excellent'.

3.2. Quality of presentations

The overall quality of the presentations was rated with 5 (very high) by 100% of the event participants. After all, we can see this result as more than satisfying for all presentations that are specified in Graph 2.

GRAPH 2 QUALITY OF THE PRESENTATIONS



In comments and suggestions, we asked participants five group of questions: a) which presentations were particularly good and/or helpful; 2) which presentations were not good and/or helpful; 3) where topics missing; 4) what topics you think we should consider or include; and 5) additional comments/suggestions. Answers are as follows.

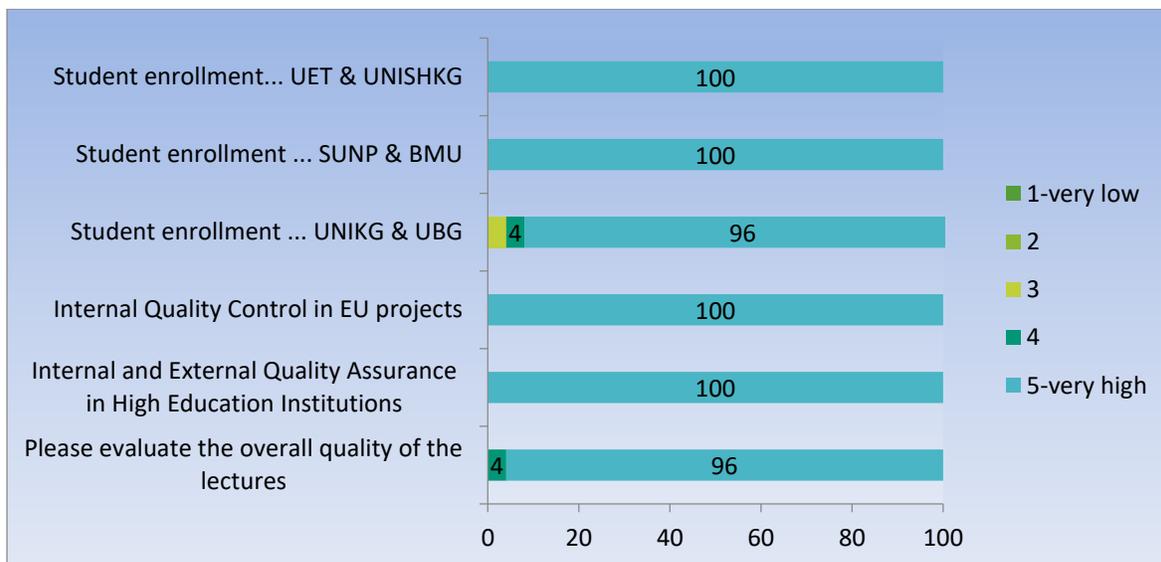
1) Participants identified these presentations as good and/or helpful: 'Internal quality control', 'Presentation of prof. Benković', 'Current state of project activities', 'All presentation were helpful', 'Every presentation was good and provided the necessary information'.

2) Where topics missing: 'I think that all the issues included for discussion and were presented by the team'.

3) Additional comments: 'Excellent project coordination'.

Added answers are expressing individual perception of the project participants and showed that in the project consortium we have members with different level knowledge and experiences in EU projects and Erasmus+ projects.

GRAPH 3 QUALITY OF THE LECTURES

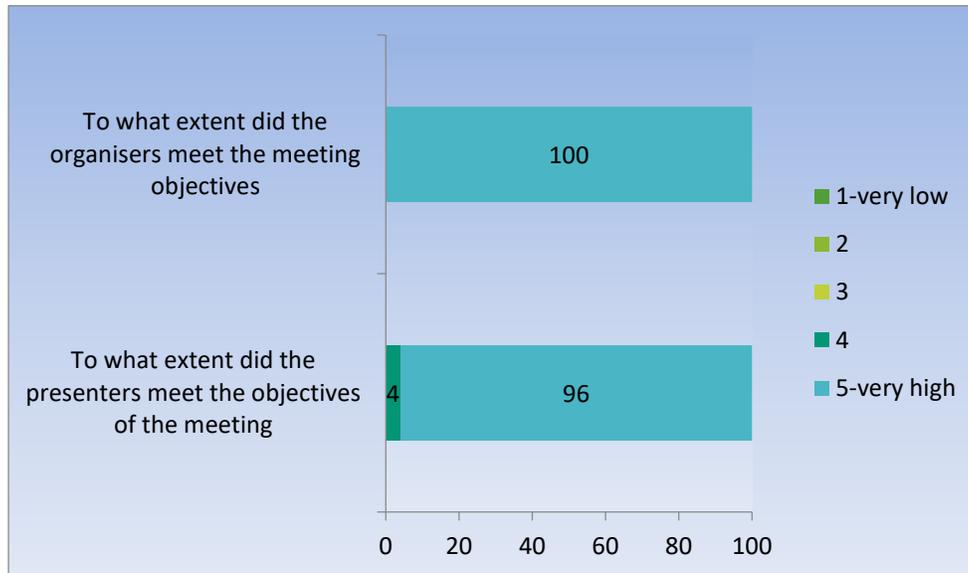


The overall quality of the lectures was rated mostly with 5 (very high) by 96% of the event participants, while only 4% of the event participants rated lectures with 4 (high). After all, we can see this result as more than satisfying for all lectures that are showed in Graph 3.

Also, there are some additional comments given in the free form are as follows: 'Excellent'.

3.3. Quality of the objectives

GRAPH 4 QUALITY OF THE OBJECTIVES

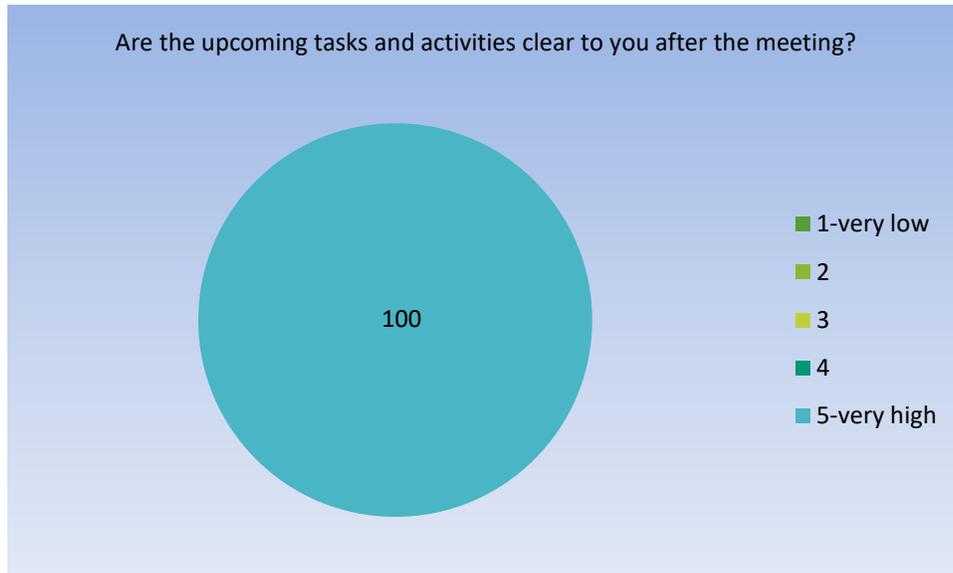


Quality of objectives has been explored through two questions: 1) To what extent did the presenters meet the objectives of the meeting, and this question was rated dominantly with 5 (very high) by 96% of meeting participants and with 4 (high) by 4% of participants; and 2) To what extent did the organisers meet the meeting objectives, and was rated with 5 (very high) by 100% participants. This results showed a high satisfactory level and high devotion for objectives from the all meeting participants.

There are no additional comments/suggestions for quality of objectives part.

3.4. Tasks and activities

GRAPH 5 TASKS AND ACTIVITIES



According to the collected answers it is obvious that all participants (100%) showed 5 (very high) understanding of the upcoming tasks and the activities. Presented results are more than satisfying.

For this question there are no additional comments/suggestions.

3.5. Overall satisfaction

GRAPH 6 OVERALL SATISFACTION



According to the collected answers it is obvious that all participants (100%) showed 5 (very high) satisfactions with the meeting in general. Presented results are more than satisfying.

For this question there is one additional comment: 'The project leader has provided all the support that is needed to make a successful project'.

4. Summary

The evaluation of the *Erasmus+ FINAC* project given during 5th Steering Committee meeting in this report was based on the evidence on the activities conducted and analyzed data related to quality of activities and overall of participation of members of Steering Committee at International conference in Zlatibor, Serbia, rated by all the participants. The overall picture shows that the quality of Study visit FINAC Meeting in Zlatibor, Serbia organization and activities is located at the level of high out of grades defined from: 1 (very low) to 5 (very high) which is the result we can be absolutely satisfied with.

The evaluation shows that event participants rated organization of this event mostly with high and very high in terms of the quality of organization, venue, objectives, task and activities, and usefulness of presentations and discussions.

According to the all results presented in in this report it is obvious that overall satisfaction of 5th Steering Committee that was held on Zlatibor, Serbia during International conference SymOrg2018 that was organized by University of Belgrade, Faculty of Organizational Sciences <http://symorg.fon.bg.ac.rs/wp-content/uploads/2018/05/SymOrg-2018-detailed.pdf> was graded as excellent, what need to be continued in upcoming events and years of the project.

Ivana Bilić & Marko Čular
University of Split, Split,
July 10, 2018.



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Annex 1. Event attendance list

No.	First and last Name	Organisation	Signature	Permission ¹ signature	E-mail adresse
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

¹ I confirm with my signature that project organizers and project partners are allowed to use event photos for project promotion activities



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Annex 2. Evaluation form: 5th Steering Committee FINAC Meeting in Zlatibor, Serbia

Event: 5th Steering Committee Meeting;
Venue: University of Belgrade, Faculty of Organizational Sciences;
Date: June 9, 2018;
Partner responsible: University of Split;
Contact E-mail: benkovicsladjana@gmail.com; ibilic@efst.hr

Dear Participant,

Thank you for attending this event. In our effort to improve an organization and the impact of these events we invite you to complete the following questionnaire. In most of the questions you will be asked to rate your satisfaction on a scale by ticking the appropriate answer. In all the questions you will be asked to describe your personal opinion in a few words and to give suggestions for the improvement of the following events.

We thank you in advance for your valuable contribution!

1. Quality of the organisation

		Very low	1	2	3	4	5	Very high
a)	Please evaluate the overall quality regarding the organisation of the meeting		1	2	3	4	5	
b)	Please evaluate the quality of information provided		1	2	3	4	5	
c)	Please evaluate timelines of the organization		1	2	3	4	5	
d)	Please evaluate the meeting venue location		1	2	3	4	5	
e)	Please evaluate catering		1	2	3	4	5	
f)	Please evaluate the quality of organization staff(s)		1	2	3	4	5	

Additional comments/suggestions:

2. Quality of the presentations prepared by project team and lectures

	Very low	1	2	3	4	5	Very high
2.1. Please evaluate the overall quality of the presentations		1	2	3	4	5	



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2.1.1. Please evaluate the quality of presentation prepared by project team**a) Current state of the project activities**

1	2	3	4	5
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Please indicate which presentations were particularly good and/or helpful:

Please indicate which presentations were not good and/or helpful:

Were topics missing?

What topics you think we should consider or include:

Additional comments/suggestions:



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2.2. Please evaluate the overall quality of the lectures

Very low 1 2 3 4 5 Very high

2.2.1. Please evaluate the quality of each lecture

	Very low	1	2	3	4	5	Very high
a) Report on the implementation of the last 4 months activities (Sladjana Benkovic, PhD)	b)						h)
b) Recommendations for financial reporting and money transfers (Aleksandar Jovic)	i)						o)
c) Future steps (Sladjana Benkovic, PhD)	p)						v)

Additional comments/suggestions:

3. Objectives

	Very low	1	2	3	4	5	Very high
a) To what extent did the organisers meet the objectives of the meeting?	Very low						Very high
b) To what extent did the presenters meet the objectives of the meeting?	Very low	1	2	3	4	5	Very high

Additional comments/suggestions:

4. Tasks and activities

a) Are the upcoming tasks and activities clear to you after the meeting?

Very low 1 2 3 4 5 Very high

Additional comments/suggestions:

5. Overall satisfaction

How satisfied are you with the meeting in general?

Very low 1 2 3 4 5 Very high

Additional comments/suggestions:

Any further comments/suggestions:



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